



OFFICIAL USE:
Received by:.....
Application No:.....
Receipt No:.....
Amount:.....
Date:.....

The Municipal Manager
 Mtubatuba Local Municipality
 P. O. Box 52

MTUBATUBA

3935

Sir,

APPLICATION IN TERMS OF SECTION 46 (d) OF THE MTUBATUBA SPATIAL PLANNING AND LAND USE MANAGEMENT BYLAW READ IN CONJUNCTION WITH CLAUSES 2.1.12 OF MTUBATUBA TOWN PLANNING SCHEME AND 4.1.3 OF ST LUCIA TOWN PLANNING SCHEME BUILDING LINE RELAXATION

BUILDING LINE RELAXATION OF:

STREET FRONTAGE	FROM:.....m TO:.....m	
SIDE SPACE	FROM:.....m TO:.....m	
REAR SPACE	FROM:.....m TO:.....m	

A. PROPERTY DETAILS

REGISTERED PROPERTY DESCRIPTION/ERF NUMBER:
PHYSICAL ADDRESS:
TITLE DEED NUMBER:

B. APPLICANT'S DETAILS – DULY AUTHORISED WITH A VALID POWER OF ATTORNEY

NAME OF APPLICANT:
POSTAL ADDRESS:
TELEPHONE/CELLPHONE NO.:
EMAIL ADDRESS:

C. REGISTERED PROPERTY OWNER'S DETAILS

REGISTERED PROPERTY OWNER:
TELEPHONE NUMBER/CELPHONE NUMBER:
EMAIL ADDRESS:

D. RELAXATION APPLICATION CHECKLIST

I, herein submitting the application, hereby declare that all of the below mentioned requirements have been included as part of the application:

COMPLETED APPLICATION FORM	
PROOF OF PAYMENT (R938.96 INCL. VAT)	
1 HARD COPY AND 1 SOFT COPY (PDF) OF SETS OF PLANS – SITE PLAN, FLOOR PLANS & ELEVATIONS	
AFFECTED ADJACENT OWNER'S CONSENT (IF APPLICABLE)	
MOTIVATION LETTER	
COPY OF TITLE DEED AND OR VALID LEASE AGREEMENT Certified copy of the resolution by the Board of Directors, members or trustees if the applicant is a company, closed corporation or trust (if applicable)	
SG DIAGRAM OR SECTIONAL TITLE PLAN	

.....

APPLICANT'S SIGNATURE

.....

DATE

FOR OFFICE USE ONLY:

		SIGNATURE & DATE:
CD (SENIOR BUILDING INSPECTOR)		
CD (BUILDING CONTROL OFFICER)		
I&TS (CIVIL SERVICES)		
I&TS (ELECTRICAL SUPPLY)		
COMMUNITY SERVICES (FIRE BRIGADE)		
OTHER, SPECIFY		
DECISION		

NEIGHBOURS CONSENT FORM

Dear Sir/Madam

Application for:.....(type of application) on(property description), situated at(street address).

I/we.....being the registered owners of.....(property description) located at.....(street address) do hereby confirm that I/we have sight of the plan/application in respect of the above mentioned property with reference to the proposed development.

With regard to the front building line, side space (left), and side space (right) and rear space, please specify below:

Building line from _____ metres to _____ metres

Side (left) from _____ metres to _____ metres

Side (right) from _____ metres to _____ metres

Rear space from _____ metres to _____ metres

- Boundary/retaining walls in excess of 2000mm in height please specify below: _____ metres.
- Second dwelling not exceeding the total floor area of _____m² (highlight if applicable)

Yours truly,

Signature of registered owners

Full name in block capital letters: _____

Identity number: _____

Telephone number: _____