



**TOWN PLANNER
(Permanent Post)
Category 01 Municipality
Salary: TASK Grade 14 plus Car & Cellphone Allowance, Group Life and other standard benefits
(Pension Fund, Medical Aid & Housing Subsidy)**

Key requirements:

- Grade 12;
- Degree or National Diploma in Urban/ Town & Regional Planning;
- Valid Driver's License;
- 3- 5 years in Town Planning or similar environment;
- Experience in local government planning will be an added advantage;
- Proof of registration with the South African Council for Town & Regional Planners will also serve as an added advantage;
- Extensive Computer Literacy in MS Word, Excel and Outlook

Skills:

- Good interpersonal and communication skills;
- Good computer knowledge and skills;
- Report Writing, communication and presentation skills in both English and Isizulu;
- Ability to work under pressure when necessary to meet deadlines.

Key Performance Areas:

- Compiling spatial planning strategies or ensuring development strategies;
- Identifying the need for land and township establishment in line with the Spatial Development Framework;
- Evaluating applications for land use management and town planning activities, making recommendations and compiling reports to comment on applications to ensure alignment with town and regional planning principles, local needs and policies;
- Preparing reports for Council consideration and approval;
- Facilitating process of obtaining inputs of relevant parties and departments for town planning and township establishment activities to ensure implementation of policies and special plans;
- Facilitating process of addressing objections and appeals received in terms of land use management of township establishment matters;
- Attend to public enquiries, site inspections & Land use surveys.

The successful candidate will be reporting to the SM: Sustainable Development & Planning.

Enquiries can be directed to the **HR Manager, Mrs. W.E. Mthethwa on 035 550 0069** during office hours.

Applications together with the comprehensive CV and certified copies of relevant qualifications should be addressed to: The HR Section, Mtubatuba Municipality, PO Box 52, Mtubatuba, 3935 or be hand-delivered to our Registry Office in Lot 105 INkosi Mtubatuba Road on/or before 24/03/2017 stated closing date.

Mtubatuba Municipality subscribes to an affirmative action programme that is not racist, none-sexist, none-discriminatory and based on merit. The council reserves the right not to make an appointment.

Should you not be contacted within a period of thirty (30) days from the closing date, your application should be deemed to have been unsuccessful.