

MTUBATUBA LOCAL MUNICIPALITY  
UMKHANDLU WASE-MTUBATUBA  
MTUBATUBA MUNICIPALITEIT

**MANAGER: REVENUE  
PERMANENT POST  
TASK GRADE 14 OF CATEGORY 1 MUNICIPALITY**

**Requirements:**

- Matric plus relevant financial Accounting qualification (B Com or equivalent tertiary qualification);
- Relevant 3-5 year's Local Government experience, of which 1 year should have been at Management level;
- Sound knowledge of MFMA and Treasury Regulations, thorough knowledge of Financial Risk Management and report writing skills;
- Extensive knowledge of MS Excel, Pastel Accounting Software, especially Billing Management.
- Must have obtained the National Treasury's Minimum Competency levels qualification (CPMD MFMP) as prescribed by Municipal Minimum Competency Regulations, 2007
- Computer Literacy
- A valid code B driver's license

**Reporting directly to the CFO, the incumbent will be required to:**

- Identify, define and seek approval on the short to medium term objectives and priorities of the Department;
- Implement and control applications associated with the key performance areas pertaining to Financial Management;
- Coordinate and control the task/activities of personnel, allocate and priorities outcome;
- Manage and direct procedures and processes associated with the preparation, consolidation, presentation, approval and performance evaluation of the Revenue and Credit Control;
- Analyse and review Council's Risk Management capabilities and policies pertaining to Revenue;
- Control the recording and reporting requirements associated with income;
- Disseminate functional and operational information on the immediate short and long term objectives.
- Supervise staff within the revenue unit.

Enquiries can be directed to the **Human Resources Section on 035-550 0069** during office working hours.

**Applications together with a comprehensive CV and certified copies of relevant qualifications should be addressed and submitted to: The Municipal Manager, Mtubatuba Municipality, P. O. Box 52, Mtubatuba, 3935 on/or before 15H00 on the 24/03/27**

**Municipal Manager  
Mr. A.J. Mngomezulu**

**Mtubatuba Municipality subscribes to an affirmative action programme that is non-racist, non-sexist, non-discriminatory and based on merit. The Council reserves the right not to make an appointment.**

**Should you not be contacted within a period of thirty (30) days from the closing date, your application should be deemed to have been unsuccessful.**

**CLOSING DATE: 24/03/2017**