



## MTUBATUBA MUNICIPALITY

Mtubatuba Municipality, the hub of UMkhanyakude District, situated adjacent to the Great St. Lucia Wetlands Park and World Heritage Site, invites suitably qualified, committed and highly motivated men and women to apply for the following strategic positions:-

**Post: Deputy Senior Manager: Community services**  
**Permanent Position**  
**Task 17 of Category 1 Municipality**

### Minimum Requirements:

- A minimum qualification of appropriate diploma in Public Administration / Public Management
- Minimum of 3 years' experience in Local government and must have an experience in senior management level.
- Practical knowledge of social services
- A proven ability in communicating and negotiation at all spheres and levels of government; Ability to lead multidisciplinary team
- Leadership skills such as excellent interpersonal skills, presentation skills and managerial skills
- Be computer literacy, valid driver's licence
- Sound knowledge of local government regulations and other legislations, procedures and process pertaining to local government
- Management experience preferably in emergency services, sport and recreational services

### Key performance areas

As Deputy Senior Manager: Community Services, the incumbent will work in close collaboration with the Senior Manager Community Services. **The incumbent will be responsible but not limited to the following:**

- Public Safety (Traffic) Management
- Solid Waste Management
- Facilitating programmes as guided by the Municipal IDP
- Provide leadership in relation to the development, implementation and monitoring on services delivery budget and implementation plan of the department.
- Monitor and ensure the functionality of Municipal Parks, Cemetery, Recreation facility/ programmes, Disaster Management, Firefighting, Public safety, Driver's licence service centre, Social services, Waste Management and Library.

Enquiries can be directed to the HR Manager on **035 5500069** during office hours. Applications together with comprehensive CV and certified copies of relevant qualifications should be addressed and submitted to HR Section Mtubatuba Municipality, PO Box 52 Mtubatuba 3935 or be hand delivered to our registry office in lot 105 Inkosi Mtubatuba road on / before **24/03/2017** at **15H00**.

Should you not be contacted within a period of 30 days (30) from the closing dates, your qualification should be deemed unsuccessful.

Mtubatuba Municipality subscribes to affirmative action programme that is non-racist, non-sexist, non-discriminatory and based on merit. The municipality reserves the right not to make appointments. Should you not hear from us within 3 months after the closing date, please consider your application as unsuccessful.

**Closing Date 24/032017**

**Municipal Manager**  
**Mr. A.J. Mngomezulu**