



MTUBATUBA LOCAL MUNICIPALITY  
UMASIPALA WASE-MTUBATUBA  
MTUBATUBA MUNISIPALITEIT

Mtubatuba Municipality invites committed, suitably qualified, experienced, innovative individuals to apply for the following positions:

**SUPERVISOR: WASTE MANAGEMENT (STREET CLEANING)  
(PERMANENT APPOINTMENT)  
Task Grade 07  
Category 1 Municipality**

**Key Requirements**

- An appropriate level of secondary education. (NQF Level 3);
- Code EB Driving License;
- At least 2 to 3 years supervisory experience;
- Extensive and practical knowledge of the Local Government Environment;
- The proven ability to communicate and negotiate at all levels;
- Good report writing skills;

**KEY PERFORMANCE AREAS**

Co-ordinates and control the Street Cleaning operations through the application of laid down procedures with respect to the execution of operational plans and priorities, evaluation of personnel resource capabilities and efficiencies and implementation of corrective measures/ interventions in order to ensure optimum functionality levels are maintained supporting the accomplishment of service delivery objectives.

**The successful candidate will report to the Officer: Waste Management under Community Services and will be responsible and accountable for:**

- Lead the team and assign work orders.
- Preparing operational performance reports referring to statistical data and qualitative information gathered through investigations and inspection;
- Interacting with the immediate superior to establish and confirm priorities and, transporting personnel to specific sites, issuing materials and/ or equipment and detailing requirements;
- Reporting and seeking approval and guidelines on specific cleaning and collection procedures from the immediate superior and implementing adjustments;
- Evaluating and correcting deviations or non-compliance with safety and standard operating procedures and/ or investigating, establishing and reporting causes of accidents and/ or incidents;
- Resolving service related disputes/ conflicts with the general public, informing the immediate superior on concerns/ issues or attending to routine complaints;
- Monitoring attendance/ conduct and output and addressing deviations from agreed performance indicators through meetings/ counselling and/ or other approved methods designed to improve and motivate personnel.

**Municipal Manager  
Mr. A.J. Mngomezulu**

**Mtubatuba Municipality subscribes to an affirmative action programme that is non-racist, non-sexist, non-discriminatory and based on merit. The Council reserves the right not to make an appointment.** Application letters together with certified copies of certificates and ID should be submitted in an envelope marked: Attention HR, P.O. Box 52 Mtubatuba, 3935 or be hand delivered to our Registry Office in Lot 105, INKosi Mtubatuba Road, Mtubatuba. Closing date 24/03/2017

*Should you not be contacted within a period of thirty (30) days from the closing date, your application should be deemed to have been unsuccessful*

**Closing Date: 24/03/2017**