



MTUBATUBA LOCAL MUNICIPALITY UMASIPALA WASE-MTUBATUBA MTUBATUBA MUNISIPALITEIT

Mtubatuba Municipality, the hub of UMkhanyakude District, situated adjacent to the Great St-Lucia Wetlands Park and World Heritage Site, invites suitably qualified, committed and highly motivated men and women to apply for the following strategic position:

RE-ADVERTISEMENT MUNICIPAL MANAGER CATEGORY 1

**Occupational Category: Top Management
ANNUAL TOTAL REMUNERATION PACKAGE**

- Negotiable in terms of Government Gazette No.38946 of 17 May 2016.
- Minimum Package R852, 706 - Midpoint R947, 451 – Maximum R1, 042, 196**
TERM OF APPOINTMENT: Fixed term contract (5 years) performance based

KEY REQUIREMENTS • Bachelor's Degree in Public Administration/Political Science/ Social Science/ Law; or equivalent; • LGSETA recognized MFMP or CPMD certificate in terms of the Govt. Notice R493 published in Govt. Gazette No. 29967 dated 15 June 2007 on Municipal Regulations on Minimum Competency Level; • Post Graduate will be an added advantage; • 5 years' relevant experience at a Senior Management level; • Extensive knowledge and understanding of all local govt. Legislations and policies; • Sound Financial Management Skills; • Proven ability to negotiate and communicate in all spheres of government; • Must have proven successful institutional transformation within the public or private Sector; • Fluency in IsiZulu and English; • Valid driver's license;

KEY PERFORMANCE AREAS: • Responsible for providing strategic leadership for the municipality to achieve its mandate; • Responsible for formation and development of effective, efficient, economically viable and accountable administration through management of all municipal internal departments; • Render strategic leadership during IDP and monitor progress in terms of implementation; • Manage municipality's administration in accordance with the Constitution, LG Municipal Systems Act, MFMA and other legislation applicable; • Ensure sound cooperative governance and compliance with all applicable legislation; • Manage provision of services to local municipalities in a sustainable and equitable manner; and • Promote sound labour relations.

KEY COMPETENCIES: • Strategic capability, organizing and presentation skills; • Conflict resolution skills; • Communication skills; • Programme and project management skills; • Financial Management Skills; • People Management and Empowerment skills; • Service delivery innovation; • Knowledge of PMS; • Partnership and stakeholder relations; and • Advanced mediation and negotiation skills.

Closing Date: 28/10/2016 @ 12H00

Applications to be submitted in an official application form for Senior Managers available on municipal website together with a comprehensive CV and certified copies of certificates not older than 03 months, ID and driver's license should be forwarded to: The Hon. Mayor , Mtubatuba Local Municipality, P O Box 52, Mtubatuba, 3935. Applicants who possess a qualification which was obtained from a non-South African University must produce SAQA evaluations when submitting their applications. Failure to comply with any of the instruction will lead to disqualification of candidates. For administrative enquiries contact: HOD Corporate Services at telephone: 035-5500069

Selection is subject to a positive outcome obtained from the NIA to the following checks (Security clearance, qualification verification, criminal records, credit records and previous employment). Candidates will be expected to undergo competency assessment test. Faxed or late applications will not be accepted.

PLEASE NOTE: IF YOU RECEIVE NO NOTIFICATION REGARDING THIS ADVERTISEMENT WITHIN THIRTY DAYS OF THE CLOSING DATE, IT SHOULD BE ACCEPTED THAT YOUR APPLICATION WAS UNSUCCESSFUL.

NB: Previous applicants in the September advert need not to re-apply.

Mtubatuba Municipality is an equal opportunity, affirmative action employer. As such, it is our intention to promote and uphold representativity in the Municipality in terms of race, gender and Disability

The appointment is made according to the: Local Government Systems Act,2000 (Act No.32 of 2000); and Local Government: Regulations on appointment and conditions of employment of senior managers as published in 17 January 2014. Canvassing for this position will lead to disqualification of applicants. Successful candidate will be expected to sign an fixed term employment contract; a performance agreement and a disclosure of financial interest.

**Cllr. M.Q. Mkhwanazi
The Hon. Mayor**