

VALUATION QUERY FORM: RESIDENTIAL PROPERTIES

ACCOUNT NUMBER			
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THE MUNICIPAL MANAGER
MTUBATUBA LOCAL MUNICIPALITY

LODGING OF AN QUERY REGARDING MATTERS PERTAINING TO SPECIFIC PROPERTY AS REFLECTED IN OR OMITTED FROM THE VALUATION ROLL/SUPPLEMENTARY VALUATION ROLL FOR THE PERIOD **1 JULY 2015 TO 30 JUNE 2019**

Notes for Completing this Form:

1. Complete a separate form for each property.
2. In the case of Sectional Titles, a form must be completed for each section.
3. Delete whichever is not applicable.
4. All sections shaded in grey are mandatory, and must b.

SECTION 1: PROPERTY INFORMATION

1.0 DESCRIPTION OF PROPERTY IN RESPECT OF WHICH THE QUERY IS MADE

ERF NUMBER/ SECTION NUMBER	PORTION	TOWNSHIP NAME/SCHEME NAME	TOWNSHIP EXT / SCHEME NO
ERF EXTENT/ UNIT SIZE	FLAT NO/ DOOR NO	PHYSICAL ADDRESS	
M ²			

1.1 OWNER DETAILS (Please mark the appropriate box with a X)

OWNER	REPRESENTATIVE OR AGENT			
NAME OF OWNER				
IDENTITY NO.	COMPANY OR CC REGISTRATION NO			
POSTAL ADDRESS OF OWNER				CODE
TELEPHONE NO	HOME	WORK		
	CELL	FAX		
E-MAIL ADDRESS (if available)				

If a representative is appointed, then proof of such authorization from the Owner must be attached.

SECTION 2: QUERY DETAILS

At least one of the following must be completed.

QUERY TYPE	PARTICULARS AS REFLECTED IN THE VALUATION ROLL	CHANGES REQUESTED
DESCRIPTION OF THE PROPERTY		
CATEGORY		
PHYSICAL ADDRESS/DOOR NO./FLAT NO.		
EXTENT		
MARKET VALUE		
NAME OF OWNER		

I / WE.....HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT.

Date

Name (Print)

Signature

VALUATION QUERY FORM: RESIDENTIAL PROPERTIES

SECTION 4: DESCRIPTION OF RESIDENTIAL DWELLING

SIZE OF DWELLING

MAIN DWELLING		M ²	GRANNY FLAT		M ²
GARAGE		M ²	SERVANTS QUARTERS		M ²
CARPORT		M ²	OTHER		M ²
TOTAL BUILDING SIZE					M ²

GENERAL CONDITION OF PROPERTY (TICK APPROPRIATE BOX)

GOOD	<input type="checkbox"/>	AVERAGE	<input type="checkbox"/>	POOR	<input type="checkbox"/>
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REASONS IN SUPPORT OF THIS QUERY

SECTION 5: SECTIONAL TITLE UNITS

NAME OF MANAGING AGENT		TEL NO.	
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SIZE OF SECTION/UNIT

MAIN DWELLING		M ²	GRANNY FLAT		M ²
GARAGE		M ²	SERVANTS QUARTERS		M ²
CARPORT		M ²	OTHER		M ²
TOTAL BUILDING SIZE					M ²

COMMON PROPERTY

DETAILS OF EXCLUSIVE USE AREAS

SWIMMING POOL		GARAGE		M ²
TENNIS COURT		CARPORT		M ²
OTHER		OPEN PARKING		M ²
OTHER		STORE ROOM		M ²
OTHER		GARDEN		M ²
OTHER		OTHER		M ²

REASONS IN SUPPORT OF THIS QUERY

SECTION 6: MARKET INFORMATION

IF YOUR PROPERTY IS CURRENTLY ON THE MARKET

IF YOUR PROPERTY HAS BEEN ON THE MARKET THE LAST 3 YEARS

WHAT IS THE ASKING PRICE?	R	WHAT WAS THE ASKING PRICE?	R
OFFER RECEIVED	R	OFFER RECEIVED	R
NAME OF AGENT		TEL NO	