





| COMMUNITY FACILITIES (SPORTS, HALLS AND MUNICIPAL BUILDINGS) |  |                          |  |  |               |   |   |  |  |              |  |   |  |  |                                |                                |   |   |
|--|--|--------------------------|--|--|---------------|---|---|--|--|--------------|--|---|--|--|--------------------------------|--------------------------------|---|---|
| Basic Service Delivery and Infrastructure                    | Improved Access to Basic Services                                | Strategic Infrastructure | To provide high quality infrastructure network to support improved quality of life and economic growth | Elimination of infrastructure backlogs   | BSID-09-16/17 | Construction of KwaMame Civic Centre Phase 1- (Include indoor sport codes), offices and parking constructed | 95  | Number of Square Metres of KwaMame Civic Centre Phase 1- (Include indoor sport codes), offices and parking constructed | 1400 Square Metres of KwaMame Civic Centre Phase 1- (Include indoor sport codes), offices and parking constructed by June 2017 | R 7 500 000  | Design and Tender process and appointment of contractor                            | Site establishment and commencement of construction   | 45% of construction and progress report  | Completion of Phase 1- and closed report   | MIG                            | 1                              | Close Out Report for Phase 01                               |   |
|  |  |                          |  |  | BSID-09-16/17 | Construction of Mthabane Traffic Centre Building (Planning & 20% Construction Phase 1)                      | 96  | Approved designs by vector departments, 20% construction phase completed (all earthworks & foundations)                | 20% Construction Phase completed (all earthworks & foundation works) by 30 June 2017   | R 3 000 000  | Preliminary & Final Designs and Report   | Site establishment and commencement of a contractor   | Site establishment and commencement of construction                                | 20% construction phase completed (all earthworks & foundation works)               | MIG                            | 5                              | Close Out Report for 20% Works Completion                   |   |
|  |  |                          |  |  | BSID-09-16/17 | Construction of Mpendeni Community Hall   | 97  | Number of Square Metres (Completed Hall)   | Completion of 475 Square Metres constructed by June 2017   | R 2 000 000  | Advertisement and appointment of a contractor                                      | Site establishment and commencement of construction   | 60% of construction and progress report  | Completion of Mpendeni Community Hall  | MIG                            | 8                              | Completion Certificate                                      |   |
|  |  |                          |  |  | BSID-09-16/17 | Construction of Mthabane Community Hall   | 98  | Number of Square Metres (Completed Hall)   | Completion of 475 Square Metres constructed by June 2017   | R 2 500 000  | Advertisement and appointment of a contractor                                      | Site establishment and commencement of construction   | 60% of construction and progress report  | Completion of Mthabane Community Hall  | MIG                            | 16                             | Completion Certificate                                      |   |
|  |  |                          |  |  | BSID-09-16/17 | Refurbishment of Nordale Community Hall & Town Hall   | 99  | Area of Nordale Community Hall Refurbished and Town Hall Area in (square metres)                                       | Completion of 485 Square Metres of Refurbished Halls (02) by June 2017   | R 3 500 000  | Advertisement and appointment of a contractor                                      | Site establishment and commencement of construction   | 60% of construction and progress report  | Completion of Nordale Community Hall   | Own Revenue                    | 5                              | Completion Certificate                                      |   |
|  |  |                          |  |  | BSID-09-16/17 | Steel Palisade Fencing of Nordale Sportsfield   | 100   | Area of Nordale Sportsfield Fenced   | 565 metres of Nordale Sportsfield fenced by June 2017  | R 1 000 000  | Advertisement and appointment of a contractor                                      | Site establishment and commencement of construction   | 50% of construction and progress report  | Fencing of Nordale Sportsfield completed   | Own Revenue                    | 5                              | Completion Certificate                                      |   |
|  |  |                          |  |  | BSID-09-16/17 | Construction of Ndombeni Sportsfield  | 101   | Area of Ndombeni Sportsfield Constructed   | Construction of 7200 Square Metres completed by June 2017  | R 2 500 000  | Advertisement and appointment of a contractor                                      | Site establishment and commencement of construction   | 50% of construction and progress report  | Construction of Ndombeni Sportsfield completed                                     | Own Revenue                    | 7                              | Completion Certificate                                      |   |
|  |  |                          |  |  | BSID-09-16/17 | Construction of Erweneshla Market stalls  | 102   | Area of Market stalls Constructed  | Construction of 85 Square Metres completed by June 2017  | R 1 000 000  | Advertisement and appointment of a contractor                                      | Site establishment and commencement of construction   | Advertment, appointment, Site establishment and commencement of construction       | Construction of Erweneshla Market Stalls completed                                 | Own Revenue                    | 4                              | Completion Certificate                                      |   |
|  |  |                          |  |  | BSID-09-16/17 | KwaMame Cemetery Fencing  | 103   | Area of KwaMame Cemetery Fencing Completed   | .....Metres of KwaMame Cemetery Fencing by 30 June 2017  | N/A          | SCM Processes and Appointment of a contractor                                      | Site establishment and commencement of construction   | Completion of KwaMame Cemetery Fencing Project                                     | N/A  | Own Revenue                    | Appointment letter and reports |   |   |
|  |  |                          |  |  | BSID-09-16/17 | New Cemetery Clearing and Fencing   | 104   | Area New Cemetery Clearing and Fencing project completed   | .....Metres of New Cemetery Clearing and Fencing completed by 30 June 2017   | N/A          | SCM Processes and Appointment of a contractor                                      | Site establishment and commencement of construction   | Completion of New Cemetery Clearing and Fencing                                    | N/A  | Own Revenue                    | Appointment letter and reports |   |   |
| BSID-09-16/17  | Construction of Nordale Cemetery Guard House & Ablution Facility | 105                      | Area of Nordale Cemetery Guard House & Ablution Facility constructed                                   | .....Square Metres of Nordale Cemetery Guard House & Ablution Facility completed by 30 June 2017 | N/A           | SCM Processes and Appointment of a contractor   | Site establishment and commencement of construction | Construction of Nordale Cemetery Guardhouse & Ablution Facility Completed  | 1-meeting and report   | N/A          | 5  | 4 Reports   |  |  |                                |                                |   |   |
| ELECTRIFICATION PROJECTS (INEP GRANT)                        |  |                          |  |  |               |   |   |  |  |              |  |   |  |  |                                |                                |   |   |
| Basic Service Delivery and Infrastructure                    | Improved Access to Basic Services                                | Strategic Infrastructure | To provide high quality infrastructure network to support improved quality of life and economic growth | Elimination of infrastructure backlogs   | BSID-10-16/17 | Nkunduzi Electrification Project, Ward 09   | 106   | Number of households electrified   | 764 households electrified by 30 June 2017   | R 2 000 000  | 20% electrification construction   | 40% electrification construction  | 80% electrification construction   | 100% electrification construction  | INEF/DoE                       | 9                              | Close Out Reports and Eskom Handover Completion Certificate |   |
|  |  |                          |  |  | BSID-10-16/17 | Hazane Electrification, Ward 11   | 107   | Number of households connected   | 64 households connected by 30 June 2017  | R 14 000 000 | 20% electrification construction   | 40% electrification construction  | 80% electrification construction   | 100% electrification construction  | INEF/DoE                       | 11                             | Close Out Reports and Eskom Handover Completion Certificate |   |
|  |  |                          |  |  | BSID-10-16/17 | Nordale Electrification, Ward 05  | 108   | Number of households connected   | 08 households connected by 30 June 2017  | R 2 000 000  | 20% electrification construction   | 40% electrification construction  | 80% electrification construction   | 100% electrification construction  | INEF/DoE                       | 5                              | Close Out Reports and Eskom Handover Completion Certificate |   |
|  |  |                          |  |  | BSID-10-16/17 | High Mast Lights at Mthabane Village  | 109   | Number of High Mast Lights installed or erected  | 4 High Mast Lights installed or erected by 30 June 2017  | R 2 021 146  | 20% of construction  | 80% of construction   | 100% of construction and hand over to Client                                       | -  | MIG                            | 3                              | Close Out Report & Eskom Handover Completion Certificate    |   |
|  |  |                          |  |  | BSID-10-16/17 | LED Street Lights in CBD Area   | 110   | Number of Street Lights erected  | 50 Street Lights installed or erected by June 2017   | R 1 000 000  | 20% of construction  | 80% of construction   | 100% of construction and hand over to Client                                       | -  | INEF/DoE                       | 5                              | Close Out Report & Eskom Handover Completion Certificate    |   |
| OPERATIONS AND MAINTENANCE (O&M UNIT)                        |  |                          |  |  |               |   |   |  |  |              |  |   |  |  |                                |                                |   |   |
| Basic Service Delivery and Infrastructure                    | Improved Access to Basic Services                                | Strategic Infrastructure | To provide high quality infrastructure network to support improved quality of life and economic growth | Maintaining existing infrastructure  | BSID-06-16/17 | Municipal Offices (Driveway, Parking, Stormwater Upgrade)   | 111   | Municipal Offices (Driveway, Parking, Stormwater Upgrade)  | Municipal Offices (Driveway, Parking, Stormwater Upgrade) completed by 30 June 2017  | R 2 500 000  | Design and SCM Process and Contractor Appointment                                  | Site Establishment & 100% Works Commencement  | 50% Works Commencement   | 100% Works Commencement  | Own Revenue                    |                                | Close Out Report & Completion Certificate                   |   |
|  |  |                          |  |  | BSID-11-16/17 | KwaMame Offices Refurbishment & Telecom Upgrade   | 112   | KwaMame Offices Refurbishment & Telecom Upgrade completed  | KwaMame Offices Refurbishment & Telecom Upgrade completed by 30 June 2017  | R 1 500 000  | Design and SCM Process and Contractor Appointment                                  | Site Establishment & 100% Works Commencement  | 50% Works Commencement   | 100% Works Commencement  | Own Revenue                    |                                | Close Out Report & Completion Certificate                   |   |
|  |  |                          |  |  | BSID-11-16/17 | Refurbishment of Mthabane Town Tourism Information Centre   | 113   | Refurbished Mthabane Town Tourism Information Centre by 30 June 2017   | Refurbished Mthabane Town Tourism Information Centre by 30 June 2017   | R 800 000    | Specifications and Contractor Appointment  | 20% Works Commencement  | 50% Works Commencement   | 100% Works Commencement  | Own Revenue                    |                                | Close Out Report & Completion Certificate                   |   |
|  |  |                          |  |  | BSID-11-16/17 | Autocad Software, Plotter Repairs and Papers  | 114   | (1) Autocad Software, (1) Plotter Repairs and Papers by 30 June 2017   | (1) Autocad Software, (1) Plotter Repairs and Papers by 30 June 2017   | R 400 000    | Specifications and Service Provider/Supplier Appointment                           | Supply & Delivery   | Plotter Repairs Completed  | Own Revenue  |                                | Delivery Note                  |   |   |
|  |  |                          |  |  | BSID-11-16/17 | Street Lights Maintenance   | 115   | Mthabane, Riverview, Nordale & St Lucia  | Street Lights Maintenance Mthabane, Riverview, Nordale & St Lucia by 30 June 2017  | R 1 500 000  | Specifications and Contractor Appointment  | 20% Works Commencement  | 50% Works Commencement   | 100% Works Commencement  | Own Revenue                    |                                | Close Out Report  |   |
|  |  |                          |  |  | BSID-11-16/17 | Urban Roads Routine Maintenance & Rehabilitation  | 116   | 6500 m <sup>2</sup> Mthabane Urban Roads Routine Maintenance & Rehabilitation  | 6500 m <sup>2</sup> Mthabane Urban Roads Routine Maintenance & Rehabilitation by 30 June 2017                                  | R 6 500 000  | Specifications and Contractor Appointment  | 20% Works Commencement  | 50% Works Commencement   | 100% Works Commencement  | Own Revenue                    |                                | Close Out Report  |   |
|  |  |                          |  |  | BSID-11-16/17 | Roads & Stormwater Materials & Consumables  | 117   | 120 Asphalt Tons of Materials & Consumables  | 120 Asphalt Tons of Materials & Consumables by 30 June 2017  | R 1 500 000  | 25% Specifications, Service Provider appointment, Material Delivery                | 25% Specifications, Service Provider appointment, Material Delivery   | 25% Specifications, Service Provider appointment, Material Delivery                | 25% Specifications, Service Provider appointment, Material Delivery                | Own Revenue                    |                                | Delivery Notes of Materials Delivered                       |   |
|  |  |                          |  |  | BSID-11-16/17 | Comprehensive Infrastructure Plan (CIP)   | 118   | Mthabane Comprehensive Infrastructure Plan (CIP)   | Mthabane Comprehensive Infrastructure Plan by 30 June 2017   | R 200 000    | SCM Process & TOR for GIS Mapping of project                                       | Appointment of Service Provider & Data Collection   | Draft Project Mapping  | Final Draft Project Mapping  | Own Revenue                    |                                | Close Out Report  |   |
|  |  |                          |  |  | BSID-11-16/17 | Stormwater Maintenance/Upgrade  | 119   | Mthabane & Nordale Stormwater Maintenance/Upgrade by 30 June 2016  | Mthabane & Nordale Stormwater Maintenance/Upgrade by 30 June 2016  | R 1 500 000  | Specifications and Contractor Appointment  | 20% Works Commencement  | 50% Works Commencement   | 100% Works Commencement  | Own Revenue                    |                                | Close Out Report  |   |
|  |  |                          |  |  | BSID-11-16/17 | Rental of Plant & Equipment   | 120   | Mthabane Municipal Rental of Plant & Equipment   | Rental of Plant & Equipment by 30 June 2017  | Operational  | Requisition, Order housing & Service Provider Appointment                          | Requisition, Order housing & Service Provider Appointment   | Requisition, Order housing & Service Provider Appointment                          | Requisition, Order housing & Service Provider Appointment                          | Own Revenue                    |                                | Delivery Note & Timesheet of Plant Rented                   |   |
| Social and Economic Development                              | Community Work Programme implemented and co-operatives Supported | Job Creation             | To expand local economic output and increase quantity and quality of employment opportunities          | Facilitation and coordination of investment in Mthabane  | SED-01-16/17  | Tourism Awareness and Environmental Camps   | 121   | Number of Mthabane Municipal Tourism Awareness and Environmental Camps conducted                                       | 4 Mthabane Municipal Tourism Awareness and Environmental Camps conducted and 4 reports submitted by 30 June 2017               | R 80 000     | (1) Tourism Awareness and Environmental Camps conducted and 1-report submitted     | (1) Tourism Awareness and Environmental Camps conducted and 1-report submitted  | (1) Tourism Awareness and Environmental Camps conducted and 1-report submitted     | (1) Tourism Awareness and Environmental Camps conducted and 1-report submitted     | Own Revenue                    | All                            | 4 Reports   |   |
|  |  |                          |  |  | SED-01-16/17  | LED Forum   | 122   | Number of Mthabane Municipal LED Forum Meetings held   | 4 Mthabane Municipal LED Forum Meetings held 4 reports submitted by 30 June 2017   | R 12 000     | 1-Mthabane Municipal LED Forum Meetings held 1-report submitted                    | 1-Mthabane Municipal LED Forum Meetings held 1-report submitted   | 1-Mthabane Municipal LED Forum Meetings held 1-report submitted                    | 1-Mthabane Municipal LED Forum Meetings held 1-report submitted                    | Own Revenue                    | All                            | 4 Reports, attendance registers and invitation letters      |   |
|  |  |                          |  |  | SED-01-16/17  | SMME Support & Capacity Building  | 123   | Number of reports on Mthabane Municipal SMME Support & Capacity Building programme provided                            | 4 reports on Mthabane Municipal SMME Support & Capacity Building programme provided by 30 June 2017                            | R 60 000     | 1-report on Mthabane Municipal SMME Support & Capacity Building programme provided | 1-report on Mthabane Municipal SMME Support & Capacity Building programme provided  | 1-report on Mthabane Municipal SMME Support & Capacity Building programme provided | 1-report on Mthabane Municipal SMME Support & Capacity Building programme provided | Own Revenue                    | All                            | 4 reports, attendance registers and invitation letters      |   |
|  |  |                          |  |  | SED-01-16/17  | Review of LED Strategy  | 124   | Council resolution approving the Reviewed Mthabane Municipality Strategy   | Council resolution approving the Reviewed Mthabane Municipality Strategy by 30 June 2017                                       | R 50 000     | Terms of Reference, SCM Process & Service Provider Appointment                     | Inception Report submitted  | Draft Reviewed LED Strategy submitted  | Final Draft Reviewed LED Strategy submitted to Council for approval                | Own Revenue                    | N/A                            | Council Resolution approving LED Strategy                   |   |
|  |  |                          |  |  | SED-01-16/17  | Mthabane-Hlanganani Community Tourism Organisation Support (CTO)  | 125   | Council resolution approving Mthabane-Hlanganani Community Tourism Organisation Support (CTO)                          | Council resolution approving Mthabane-Hlanganani Community Tourism Organisation Support (CTO) by 30 June 2017                  | R 50 000     | Terms of Reference / Scope of Works / SCM Process & Service Provider Appointment   | Draft Website Concept by Service Provider   | Final Draft Website Concept by Service Provider                                    | Fully Developed Website Concept by Service Provider                                | Own Revenue                    | N/A                            | Council Resolution and 1-Report                             |   |
|  |  |                          |  |  | SED-01-16/17  | LED & Tourism Workshops & Events  | 126   | Number of workshops and events attended on participated in: Exhibition (Tourism Indaba) & Cape Town Tourism Canal Walk | 1-report on workshops and events attended on participated in: Exhibition (Tourism Indaba) & Cape Town Tourism Canal Walk       | R 150 000    | N/A  | N/A   | N/A  | KZN Provincial Tourism Indaba  | Own Revenue                    | N/A                            | 2 Reports and Council Resolution                            |   |
|  |  |                          |  |  | CC-02-16/17   | Mapping of Mthabane Infrastructure Services   | 127   | Mapping of Mthabane Infrastructure Services and report   | Council resolution approving a Comprehensive report on Mapping of Mthabane Infrastructure Services                             | R 800 000    | Terms of Reference, SCM Process & Service Provider Appointment                     | Inception Report on Mapping of Mthabane Infrastructure Services   | Draft Report on Mapping of Mthabane Infrastructure Services                        | Submission of final report on Mapping of Mthabane Infrastructure Services          | Own Revenue                    | Urban Wards                    | Council Resolution, Final Report                            |   |
| CC-02-16/17  | Mthabane General Plan  | 128                      | Council Resolution approving Mthabane General Plan and Report by 30 June 2017                          | Council Resolution approving Mthabane General Plan and Report by 30 June 2017                    | R 800 000     | Terms of Reference, SCM Process & Service Provider Appointment  | Inception Report approving Mthabane General Plan    | Draft General Plan and Report  | Submission of Mthabane General Plan to Council for approval  | Own Revenue  | All  | Council Resolution, General plan and report   |  |  |                                |                                |   |   |
| CC-02-16/17  | Housing Sector Plan  | 129                      | Council resolution approving a Housing Sector Plan   | Council resolution approving a Housing Sector Plan by 30 June 2017                               | R 150 000     | Terms of Reference, SCM Process & Service Provider Appointment  | Inception Report on Housing Sector Plan             | Draft Housing Sector Plan  | Submission of Final Reviewed Mthabane Housing Sector Plan for Council for approval   | Own Revenue  | All  | Council Resolution, report on housing sector plan   |  |  |                                |                                |   |   |
| CC-02-16/17  | Industrial Sites Demarcation and Registration                    | 130                      | Number of reports on Mthabane Industrial Sites Demarcated and Registered                               | 1 report on Mthabane Industrial Sites Demarcated and Registered by 30 June 2017                  | R 150 000     | Terms of Reference, SCM Process & Service Provider Appointment  | Preparation for Lodgement with Surveyor General     | Preparation for Lodgement with Surveyor General  | Registration with Surveyor General   | Own Revenue  | All  | Council Resolution, report on demarcation of Mthabane Industrial site and registration  |  |  |                                |                                |   |   |
| CC-02-16/17  | Town Planning Scheme   | 131                      | Council Resolution approving a Reviewed Mthabane Town Planning Scheme by 30 June 2017                  | Council Resolution approving a Reviewed Mthabane Town Planning Scheme by 30 June 2017            | R 300 000     | Terms of Reference, SCM Process & Service Provider Appointment  | Inception Report from Service Provider              | Draft Reviewed Mthabane Town Planning Scheme   | Submission of Final Reviewed Mthabane Town Planning Scheme to Council for approval   | Own Revenue  | All wards  | Council Resolution and approved Town Planning Scheme  |  |  |                                |                                |   |   |
| Financial Viability and Financial Management                 | To improve Municipal Finance and Administrative Capability       | Governance and Policy    | To ensure effective and efficient municipal financial management                                       | Improvement of Cashflow Liquidity & Promotion of sound financial management                      | FVM-02-16/17  | Review Financial Policies   | 132   | No. of Finance Policies developed and Reviewed   | Council Resolution on adopted policies reviewed and developed by 30 June 2017  | N/A          | N/A  | Identify financial policies that need to be developed and reviewed and submit them to Manco and Portfolio Committee for input | Conduct Training Workshop to staff and council on developed and reviewed policies  | Adoption of financial policies by 30 June 2017                                     | N/A                            | N/A                            | Council Resolution  |   |
|  |  |                          |  |  | FVM-02-16/17  | Calculation of all Ratios   | 133   | No of Calculated Ratios  | 4 Reports of Calculated Ratios by 30 June 2017   | N/A          | 1 Report of Calculated Ratios  | 1 Report of Calculated Ratios   | 1 Report of Calculated Ratios  | 1 Report of Calculated Ratios  | 1 Report of Calculated Ratios  | N/A                            | N/A   | Quarterly reports for calculation of Ratios |
|  |  |                          |  |  | FVM-01-16/17  | Calculation of Debt Coverage Ratio  | 134   | No of Calculated Ratios  | 4 Calculated reports of Ratios by 30 June 2016   | N/A          | 1 Calculated reports of Ratios   | 1 Calculated Reports of Ratios  | 1 Calculated Reports of Ratios   | 1 Calculated Reports of Ratios   | 1 Calculated Reports of Ratios | N/A                            | N/A   | Quarterly report for calculation of Ratios  |
|  |  |                          |  |  | FVM-01-16/17  | Calculation of Cost Coverage Ratio  | 135   | No of Calculated Ratios  | 4 Calculated report of Ratios by 30 June 2016  | N/A          | 1 Calculated reports of Ratios   | 1 Calculated Reports of Ratios  | 1 Calculated Reports of Ratios   | 1 Calculated Reports of Ratios   | 1 Calculated Reports of Ratios | N/A                            | N/A   | Quarterly report for calculation of Ratios  |
|  |  |                          |  |  | FVM-01-16/17  | Calculation of Outstanding Service Debtor   | 136   | No of Calculated Ratios  | 4 Calculated report of Ratios by 30 June 2016  | N/A          | 1 Calculated reports of Ratios   | 1 Calculated Reports of Ratios  | 1 Calculated Reports of Ratios   | 1 Calculated Reports of Ratios   | 1 Calculated Reports of Ratios | N/A                            | N/A   | Quarterly report for calculation of Ratios  |
|  |  |                          |  |  | FVM-02-16/17  | Maintain and Update of Fixed Assets Register  | 137   | GRAP compliant Fixed Assets Register   | 100% GRAP compliant Fixed Assets Register by 30 June 2017  | R700 000.00  | Maintain and update Fixed Assets Register  | Maintain and update Fixed Assets Register   | Maintain and update Fixed Assets Register  | Maintain and update Fixed Assets Register  | Operational                    | N/A                            | Auditor findings on Municipal Asset Register                |   |
|  |  |                          |  |  | FVM-02-16/17  | Budget Adjustment   | 138   | Budget Adjustment Report and Council Resolution Adopting Adjusted Budget   | Approval of Adjustment Budget by Council on 28 February 2017   | N/A          | N/A  | N/A   | Drafting of Budget Adjustment Report for Approval of Adjustment Budget             | Approval of Draft Budget for 2016-17   | N/A                            | All Wards                      | Council Resolution adopting adjustment budget               |   |
|  |  |                          |  |  | FVM-02-16/17  | Annual Budget for 2017/2018   | 139   | Council Approved Annual Budget   | 2017-2018 Annual Budget approved by Council by 30 May 2017   | N/A          | Adoption of budget process plan by 31 August 2016                                  | Budget Meeting (internal and external) on departmental levels   | Approval of Draft Budget for 2017-2018 by May 2017                                 | Council Resolution Approving Annual Budget for 2017-2018 by Council                | In House                       | All Wards                      | Council Resolution  |   |
|  |  |                          |  |  | FVM-02-16/17  | Grants Reconciliations  | 140   | No. of Monthly Grant Reconciliations/registers reviewed  | 12 Monthly Grant Reconciliations/registers reviewed by 30 June 2017  | N/A          | Prepare 3 Monthly Grants Reconciliations/Registers                                 | Prepare 3 Monthly Grants Reconciliations/Registers  | Prepare 3 Monthly Grants Reconciliations/Registers                                 | Prepare 3 Monthly Grants Reconciliations/Registers                                 | In House                       | N/A                            | Grants Reconciliations/Registers Reviewed                   |   |
|  |  |                          |  |  | FVM-02-16/17  | VAT Reconciliation  | 141   | No. of Monthly VAT Returns submitted to SARS   | 12 Monthly VAT Returns submitted to SARS   | N/A          | Review 3 VAT returns submitted to SARS   | Review 3 VAT returns submitted to SARS  | Review 3 VAT returns submitted to SARS   | Review 3 VAT returns submitted to SARS   | In House                       | N/A                            | VAT Returns submitted to SARS                               |   |
|  |  |                          |  |  | FVM-02-16/17  | Bank and Investment Reconciliations   | 142   | No. of Monthly Bank Reconciliation and Investment Registers reviewed   | 24 Monthly Bank Reconciliation and Investment Registers reviewed by 30 June 2017   | N/A          | Prepare 6 Monthly Bank Reconciliations and Investment Register                     | Prepare 6 Monthly Bank Reconciliations and Investment Register  | Prepare 6 Monthly Bank Reconciliations and Investment Register                     | Prepare 6 Monthly Bank Reconciliations and Investment Register                     | In House                       | N/A                            | Bank Reconciliations and Investment Registers Reviewed      |   |
|  |  |                          |  |  | FVM-02-16/17  | Salaries Reconciliations  | 143   | No. of Monthly Salaries Reconciliation by 30 June 2017   | 12 Monthly Salaries Reconciliation by 30 June 2017   | N/A          | Prepare 3 Reports on Salaries Reconciliations                                      | Prepare 3 Reports on Salaries Reconciliations   | Prepare 3 Reports on Salaries Reconciliations                                      | Prepare 3 Reports on Salaries Reconciliations                                      | In House                       | N/A                            | Salaries Reconciliations Reported                           |   |
|  |  |                          |  |  | FVM-02-16/17  | Creditor Reconciliations  | 144   | Monthly Creditors paid within in 30 days   | 12 Monthly Creditors paid within in 30 days  | N/A          | Prepare 3 Monthly on creditors reconciliations                                     | Prepare 3 Monthly on creditors reconciliations  | Prepare 3 Monthly on creditors reconciliations                                     | Prepare 3 Monthly on creditors reconciliations                                     | In House                       | N/A                            | Creditor Reconciliations Reported                           |   |
|  |  |                          |  |  | FVM-02-16/17  | MFMA Compliance   | 145   | Monthly Compliance Reports   | 12 monthly compliance report by 30 June 2017   | N/A          | Prepare 3 Monthly Compliance Reports   | Prepare 3 Monthly Compliance Reports  | Prepare 3 Monthly Compliance Reports   | Prepare 3 Monthly Compliance Reports   | In House                       | N/A                            | Compliance Reports  |   |
| FVM-03-16/17   | Debtor Reconciliation  | 146                      | Number of debtors reconciliations prepared   | 12 debtors reconciliations reviewed by 30 June 2017  | N/A           | Prepare 3 Debtors reconciliations   | Prepare 3 Debtors reconciliations                   | Prepare 3 Debtors reconciliations  | Prepare 3 Debtors reconciliations  | In House     | N/A  | Debtors Reconciliations Reported  |  |  |                                |                                |   |   |
| FVM-03-16/17   | Revenue Enhancement Strategy                                     | 147                      | Council adopted Revenue Enhancement Strategy by 30 June 2017   | Council approved Revenue Enhancement Strategy by 30 June 2017                                    | N/A           | Develop a revenue enhancement strategy  | Present the strategy to MANCO for input             | Workshop the strategy to Council   | Adoption of Revenue Enhancement Strategy   | In House     | N/A  | Revenue enhancement strategy  |  |  |                                |                                |   |   |
| FVM-03-16/17   | Supplementary Valuation Roll                                     | 148                      | Council Approved SV  | Council approved Supplementary Valuation Roll by 30 June 2017                                    | R390 000.00   | N/A   | N/A   | Develop a Supplementary Valuation Roll by Council  | Approval of Supplementary Valuation Roll by Council  | In House     | N/A  | Council Resolution  |  |  |                                |                                |   |   |
| FVM-03-16/17   | Municipal Billing  | 149                      | Number of Billing Reports generated  | 12 Monthly Billing Reports generated by 30 June 2017   | N/A           | Prepare 3 Monthly Billing Reports   | Prepare 3 Monthly Billing Reports                   | Prepare 3 Monthly Billing Reports  | Prepare 3 Monthly Billing Reports  | In House     | N/A  | Billing Reports   |  |  |                                |                                |   |   |

|  |  |                       |  |   |               |                                    |     |  |  |     |  |  |  |   |  |  |  |  |  |   |     |                                   |          |     |  |
|--|--|-----------------------|--|---|---------------|------------------------------------|-----|--|--|-----|--|--|--|---|--|--|--|--|--|---|-----|-----------------------------------|----------|-----|--|
| Financial Viability and Financial Management | To improve Municipal Finance and Administrative Capability | Governance and Policy | To ensure an effective advisory role to management and council | Improvement of Cashflow Liquidity & Promotion of sound financial management | FVFM-05-16/17 | SCM Report                         | 129 | Number of Monthly SCM reports submitted to Council                           | 4 SCM Report submitted to council by 30 June 2017              | N/A | 1 SCM Report submitted to council                    |  |  | 1 SCM Report submitted to Council                   |  |  | 1 SCM Report submitted to Council                |  |  | In-House  | N/A | Council resolution on SCM reports |          |     |  |
|  |  |                       |  |   | FVFM-05-16/17 |                                    | 130 | No of Departmental SCM Procurement Plan received                             | Implementation of 2016/17 SCM Procurement Plan by 30 June 2017 | N/A | Implementation of Procurement Plan by September 2016 |  |  | Implementation of Procurement Plan by December 2016 |  |  | Implementation of Procurement Plan by March 2016 |  |  | Implementation of Procurement Plan by June 2016                           |     |                                   | In-House | N/A | Report on the implementation of Procurement Plan |
|  |  |                       |  |   | FVFM-05-16/17 | Implementation of Procurement plan | 131 | Council Resolution/MANCO approval of Procurement Plan                        | Council/MANCO approved Procurement Plan                        | N/A | N/A  |  |  | N/A   |  |  | N/A  |  |  | Source and consolidated departmental inputs for approval by Council/MANCO |     |                                   | In-House | N/A | Approved Procurement plan for 2017/2018          |
|  |  |                       |  |   | FVFM-05-16/17 | Update Supplier Database (CSD)     | 31  | Number of K2275 Suppliers registered on Centralised Suppliers Database (CSM) | K2275 suppliers on CSD database by 30 June 2017                | N/A | Local Suppliers assisted to register on CSD          |  |  | Local Suppliers assisted to register on CSD         |  |  | Local Suppliers assisted to register on CSD      |  |  | Local Suppliers assisted to register on CSD                               |     |                                   | In-House | N/A | List of Suppliers registered                     |

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Municipal Manager's SIGNATURE

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VERIFIED BY PMS MANAGER