



MTUBATUBA LOCAL MUNICIPALITY
UMASIPALA WASE-MTUBATUBA
MTUBATUBA MUNISIPALITEIT

CALL FOR PROPOSALS: MUNICIPAL FINANCE MANAGEMENT PROGRAMME (MFMP) TRAINING

Mtubatuba Local Municipality invites proposals from the qualified and accredited training service providers to conduct **Municipal Finance Management Programme (MFMP) training** for the municipality.

The following information must be submitted with the proposal:

1. Certified copy of Company Registration Documents;
2. An Original valid Tax clearance certificate issued by SARS;
3. Certified copies of ID documents of Shareholders/Members/Directors;
4. Certified copies of certificates for the training facilitators;
5. Certified copy of proof of accreditation;
6. Certified copy of BBBEE certificate;
7. List of similar projects done and the name of clients.

SCOPE OF WORK

The Municipality's objective is to appoint a reputable service provider to conduct **Municipal Finance Management Programme (MFMP)** for eleven (11) employees. After the training, the attendees shall qualify for a National Certificate: Municipal Finance Management, SAQA ID: 48965, at NQF level 6 with 166 credits. The training shall be divided into two groups. Pricing shall include tuition, training venue, facilitation, assessment, moderation and certification.

All proposals must be submitted in a sealed envelope marked: **MFMP TRAINING** and addressed to: The Municipal Manager, Mtubatuba Municipality, Lot 105 Inkosi Mtubatuba Road, Mtubatuba, 3935 and be deposited in a tender box located at the municipal foyer area by no later than 12H00 on **07 October 2015**, the tender box will be marked as **MFMP TRAINING**.

Late and faxed proposals will not be considered.

Enquiries may be directed to: Mr. S.G. Mthombeni on (035) 550 0069/6425 during office hours.

Mtubatuba Municipality reserves the right not to appoint the lowest bidder or not to appoint any of the bidders on the above tender.

Mr. S. R. Mathobela
Acting Municipal Manager